Visiting Student
Course Approval Form

Students must submit this form along with their registration request to ensure that the courses will be recognized by their home institution or agency. Part I should be completed by the student and have their home university faculty or study abroad office fill out Part II. Upload this completed Request Form as a supporting document to the Course Registration Form.

For reference, past course syllabi can be accessed via this link, with syllabi for the upcoming semester being posted closer to its start. Course descriptions are available on the Course Catalog page.

Part I:

First name		Last name	
HPU ID (i.e.@03123456)		Home Country	
Home university name in English			

Primary Course(s) you wish to register for:			
Course Code (i.e. FIN3000)		Course Title (i.e. Business Finance)	
Course Code		Course Title	
Course Code		Course Title	
Course Code		Course Title	
Course Code		Course Title	

Alternative Course choices:			
Course Code (i.e. FIN3000)		Course Title (i.e. Business Finance)	
Course Code		Course Title	
Course Code		Course Title	
Course Code		Course Title	
Course Code		Course Title	

Part II:

The student listed above is seeking to enroll in courses offered by Hawai'i Pacific University. Students should submit all necessary information to you, including course descriptions and previous syllabi, to help you determine their eligibility for the course.

I confirm that the student listed above possesses foundational knowledge in the subject(s) and is adequately prepared to enroll in the specified course(s).

Signature (e-signature is acceptable)			
Name (Print)		Date (mm/dd/yy)	
Institution			
Title			